



PROJECT ACCESS

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Required Document Check List

Note: *Some information requested below may not apply to everyone. If you have questions, please call (205) 271-6820.*

- Photo ID
- Copy of your 2017 Tax Return *(If you did not file taxes last year you will need to call the Internal Revenue Service @ 1-844-545-5640 to request a non-filing transcript. (complete IRS Form 4506-T Request for Transcript of Tax Return – check box 7 – Verification of Non-filing then submit to IRS)*
- Copy of Medicaid Denial Letter *(Call 414-9400 to get letter)*
- Current Food Stamp letter. *If you are not currently getting food stamps you will need to call and apply. Denial of Food Stamp eligibility does not necessarily disqualify you from the Project Access Program.*
- Proof of residence – Utility bill, i.e. water, gas, electric; or lease agreement; or letter from person providing housing.
- Copies of 3 most recent checking and savings account bank statements.
- Copies of 3 most recent pay stubs or letter from employer showing compensation. *In cases of no income of any kind then a letter from the person supporting you.*
- Letter from your employer indicating availability of Health Insurance and cost. *This information can be placed in the same letter from your employer showing income.*
- Social Security Income Award Letter or a Disability Award Letter if receiving Disability
- Current proof of unemployment – *if applicable.*
- Current proof of child support – *if applicable.*
- Verification you are not eligible to acquire insurance through the Affordable Healthcare Act.

Mail completed application to:

Jefferson County Project Access
1801 9th Avenue South, Suite #101 or FAX application to 205-930-5696
Birmingham, AL. 35205